

## **BERKLEY HISTORICAL COMMITTEE MEETING MINUTES**

Tuesday, December 13, 2022

**Present:** S. Richardson (Chairperson), J. Tong (Vice-Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), G. Rubright, K. Grimm, K. Schmeling, M.C. Mueller, D. Callihan, S. Hansen, City Council Liaison S. Baker

**Absent:** K. Scharra-Eraqi, R. Patterson, D. Bennoune, J. Cauley

1. The meeting was called to order by S. Richardson at 7:04 pm. S. Richardson called for amendments to the agenda. None were put forth. S. Richardson called for a motion to approve the meeting's agenda. S. Hansen made a motion to approve the meeting's agenda. K. Schmeling seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
  
2. **City Council Liaison Report:** City Council Liaison Steve Baker reported on a number of matters discussed at the meeting of the Berkley City Council on Monday, Dec. 5, 2022:
  - a. The City's "Tree Board" made a presentation regarding the City's percentage of canopy coverage.
  - b. The installation of electric vehicle chargers at the library was considered.
  - c. More steps in the process of filling the City Council spot recently vacated by Natalie Price were completed. A field of twelve applicants was narrowed to five, all of whom made presentations to the City Council. The matter will be voted on at the Council's next meeting on Monday, Dec. 19th. The candidate elected will be sworn in on Jan. 9th, 2023 and serve an "interim" one-year term.
  - d. The City's "Complete Streets" plan was approved.
  - e. Committee member J. Tong's citizen comments made at the meeting were commended.
  - f. City Council approvals of the Historical Committee commissions of Dorothy Bennoune and Stephen Patterson are in process.
  
3. S. Richardson called for possible corrections to the minutes for the November 15th, 2022 meeting of the Committee. Edits were recommended for bullet points #3 and #13. D. Carlson stated his intention to make the recommended edits. S. Hansen made a

motion to approve the amended minutes of the November 15th, 2022 meeting of the Berkley Historical Committee. D. Callihan seconded the motion. The motion passed unanimously without discussion.

- 4. Treasurer's Report:** Treasurer W. Mathis reported a prior balance of \$15,446.54. Expenditures and income are enumerated below:

<b>a. Expenditures:</b>	Credit card fees.....	\$39.49
	D. Callihan art purchase reimbursement.....	\$102.50
	Print Stop.....	\$133.95
	<u>Arcadia Publishing.....</u>	<u>\$274.88</u>
	<b>TOTAL</b>	<b>\$550.82</b>
<b>b. Income:</b>	Public Library retail sales.....	\$67.99
	Credit card sales.....	\$95.00
	<u>Misc. Museum sales &amp; donations.....</u>	<u>\$444.00</u>
	<b>TOTAL</b>	<b>\$606.99</b>

\$15,502.71 was reported as the month ending balance.

- 5. Curator's Report:** J. Tong reported on a number of matters:
- A new Heating and ventilation system is to be installed in the Village Hall Building.
  - Historically approximate light fixtures are to be installed on either side of the Village Hall's Coolidge Hwy entrance.
  - A new metal wire stand for the display of "Museum Corner" is now in use.
  - Submissions for the City's 100th Anniversary catalog are due Jan. 10th.
  - The Museum's newly printed magnets are selling well.
- 6. Historical Markers:** D. Callihan reported progress on obtaining quotes for the cost of the Pattengill School historical marker and developing a date for the Angell School marker's unveiling ceremony. D. Carlson stated that the Committee still awaits delivery of the Village Hall's State of Michigan historical marker and recommended that the

Committee maintain its current unveiling ceremony date in April and revisit the matter at the next meeting in February.

- 7. “Berkley Home” plaques:** D. Carlson made a motion to set the price of the soon-to-be-fabricated “Berkley Home” plaques at \$50. K. Grimm seconded the motion. Discussion ensued. An informal vote revealed a Committee preference for a \$40 price. S. Hansen offered a friendly amendment to the original motion, changing the \$50 price to \$40. D. Carlson and K. Grimm agreed to the friendly amendment. S. Richardson called for a vote on the motion as amended. The amended motion passed unanimously without further discussion.
- 8. Time Capsule:** J. Tong reported that he is looking into sizes and prices of different time capsule models. J. Tong made a motion to create a sub-committee of three members for the purposes of executing the Committee’s time capsule plans S. Hansen seconded the motion. Discussion ensued. S. Baker cited the possible sub-committee’s need to organize with the Dept. of Public Works burial placement and plan. The motion passed unanimously without further discussion. J. Tong, K. Grimm and G. Rubright volunteered to serve on the sub-committee.
- 9. Smocks/T-Shirts/Uniforms/Museum Patch:** D. Callihan passed around a group of color mock-ups of a Berkley Historical Museum patch rendered by local artist Suzie Cruz. The Committee came to a consensus on the preferred design. D. Callihan stated his intention to move forward with an order from the fabricator once the design is approved by Torri Mathes. The Committee formed a general consensus to drop all plans to print t-shirts featuring the Berkley Theater marquee. S. Richardson suggested that an interested Committee member work instead with a local retailer on developing a plan for fabrication of the shirt. D. Carlson stated his intention to do so.
- 10. Credit Card Fees:** S. Baker reported recent conversations with City officials regarding the Committee’s monthly credit card machine usage fees, but that no progress has been made in lowering them. D. Carlson stated his belief that no relief is forthcoming and that the Committee should drop credit card machine usage in light of the disproportionate fees that negate nearly all of the Committee’s profits earned by accepting credit cards.

D. Callihan recommended the Committee discuss other possible formats for accepting credit card payment including Venmo, Paypal and Square. The subject was tabled until the next meeting.

**11. Berkley Kit Home Tour:** Few developments in the planning of a Berkley Kit Home Tour tentatively scheduled for May of 2023 were reported by D. Carlson. Planning continues but not much has developed since the last meeting.

**12. Gifts to the Museum** - J. Tong reported two recent donations:

- a. A 1942 WWII era pictorial book donated by Joseph Rengers of Berkley.
- b. A model 1700s tall ship created by the former owner of Berkley's renowned "Doll Hospital" donated by Ruth A. Parish of Lake Orion.

D. Callihan volunteered to author the tall ship model's placard. R. Patterson volunteered her husband Stephen for the construction of a proper display stand for the model. J. Tong made a motion to accept the aforementioned gifts. S. Hansen seconded the motion. The motion passed unanimously without further discussion.

**13. Berkley 100th Anniversary events** - J. Tong enumerated major history related events planned for the City's 100th anniversary of incorporation as a Village, to be celebrated throughout 2023:

- a. Three historical marker unveilings; one at the Village Hall, one at the Angell School and one at the Pattengill School.
- b. The Berkley Kit Home Tour.
- c. Two Public Library lectures related to Berkley history.
- d. Burial of a time capsule on City Hall grounds.

J. Tong also announced to the Committee his plan to propose to the Berkley Days Committee a 15-minute fireworks display at the 2023 Berkley Days event with an estimated cost of \$15,000. Proposed possible funding sources were considered, including Beaumont Hospital, Roseland Park Cemetery, The Berkley Days Committee, the City of Berkley, among many others.

**14.** S. Richardson reported Tuesday, Feb. 7th or 14th as the date of the next Committee meeting and stated her intention to email Committee members when the date is finalized. The Museum shift sign-up calendar was passed around.

**15.** S. Hansen made a motion to adjourn the meeting at approximately 8:27 pm. G. Rubright seconded the motion. The motion passed unanimously without discussion.